



## Jane Cronin

Director Human Resources/Administration

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As Hickey Smith Dodd's Director of Human Resources and Administration, Jane is responsible for the daily oversight and implementation of all Human Resources and Administration functions for the firm.

She has over 20 years of experience overseeing all aspects of Human Resources, Office Management, Facilities Management, Vendor Management, Customer Service, and Internal Operations in several industries. Most recently, prior to her joining HSD, she enjoyed a 20-year career in both magazine and book publishing.

Jane and her team play a key role in building a strong, multi-dimensional infrastructure that successfully supports HSD's ever-growing remote environment. She utilizes her experience, her on-going SHRM training and her sense of humor to navigate the daily challenges that go hand-in-hand with engaging, growing and counseling a remote team.

### EDUCATION

BA, English, City University  
of NY, Queens College