



Meredith O. Bruorton

Managing Director, Administration

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EDUCATION

BA, Humanities, 1976,
Houghton College

As Hickey Smith's Managing Director, Administration, Meredith coordinates the internal operations of the firm's various departments including finance, IT, human resources and facilities management. Meredith is also occasionally tasked with handling special projects for the firm's clients. Her approach to these diverse responsibilities is always focused on efficiency, consistency and accuracy.

Meredith has nearly 30 years of operating and management experience working with senior management teams in a variety of corporate settings. Her organizational skills, attention to detail and ability to multi-task are key elements that make her a valuable asset of the firm.

Meredith is also Vice President, Administration for EXTEND Resources, a professional services and solutions company specializing in business and legal process optimization, eDiscovery, contract management, and cybersecurity.